



Committee Members Present: Chairman Rick McCluskey, Vice-Chairman John Johnson, Village of Sturtevant Administrator Mary Cole, and Village of Mt. Pleasant Trustee Dave DeGroot.

Committee Members Absent: Village of Mt. Pleasant Administrator Kurt Wahlen - Excused

Village Board Members Present: None

Staff Members to the Board: Chief Robert Stedman, Division Chief Mark Pierce and Battalion Chief Keiser

Guests: None.

1. Meeting called to order at 4:04 p.m. by Rick McCluskey.

2. Approval of October 3, 2013 Minutes: Minutes were held for approval till next meeting due to some minor changes..

3. Operational Report: Chief Robert Stedman referred to the Operational Report dated November 7, 2013 that was distributed to the Committee Members.

- a. The Village of Mt. Pleasant 2014 Budget Public Hearing was held on Monday November 4, 2013 and the Final Budget Approval Meeting will be on Monday November 11, 2013.
 - a. We have had additional discussion with Union Grove FD and the Town of Raymond regarding some automatic aid agreement possibilities. We have another meeting scheduled with all of us.
 - b. There has been no additional discussion with the Town of Somers about sharing services and in fact the position of Town of Somers Fire Chief is currently being advertised.
 - c. The outside parking lights at Station 8 will be operational within the next two weeks. The wiring and the lamp pole concrete pads have been installed. The poles have been delivered but they can not be installed for about another week.
 - d. The two new gear washers should be installed before the middle of November at Station 8.
 - e. The Station 8 lawn irrigation system installation should be completed by the end of this week or early week.
 - f. The SSFD received a \$2,000 donation from the Racine Firefighter Charities Inc and the use of the funds is designated for Public Education.
 - g. We are in the process of appointing one or perhaps two EMS Assistants, which is an additional duty with an annual stipend. The need is for continuous EMS training for on duty staff.



- h. Overtime spending this year is about \$280,000 more than budgeted. In 2013, \$ 238,000 was budgeted, but as of October 25th we have spend over \$518,000. The overtime for the last two months has been reduced significantly

Currently we have:

One person off on Workers Comp 3- 4 weeks

One off on a claimed Workers Comp till at least December 27th at least

One person going off on FMLA for an adoption 3 shifts in November and then again in December

- i. The staff officers have been looking at various scenarios of staffing and use of resources in order to provide improved service and to address budget issues. We anticipate having a plan together within the next two weeks or so.
- j. We have direction and approval from the EMS Medical Director to begin using the GTC Simulation Lab for EMS Skills Training and we will begin this training in November.
- k. The following table reflects the number and percentage of calls per station for the first ten months of 2013 ending October 31, 2013.

Calls By Station Through October 31, 2013		
#7	276	9.1%
#8	889	29.3%
#9	1107	36.5%
#10	704	23.2%
Not Listed	59	1.9%
Total	3035	100%

4. **Ambulance Update:** Chief Stedman reported that once the budget was approved on November 11, 2013 that a purchase order for the two Ambulance Remounts would be obtained.

Foster Coach has ordered the chassis's with delivery taking 8 to 12 weeks. The chassis's would be paid for after January 1, 2014 saving about \$3,000 per vehicle which will allow for funds for lettering, etc.

Once the first chassis has been delivered the remount will start on the first vehicle with about 90 days to be completed and once the first remount has been delivered the second remount will start. It is expected that both remounts should be completed within six month.



5. Public comments and discussions: None.

6. Next Meeting - There was brief discussion about the December and January meetings.

A motion was made by John Johnson and seconded by Mary Cole to schedule the next meeting for Monday November 18, 2013 at 3:45 PM, to replace the December 2013 meeting and to move the January 2, 2014 meeting to January 9, 2014 due to the holidays.

Motion Passed Unanimously

6. Adjournment: Motioned by Dave DeGroot, seconded by Rick McCluskey to adjourn.

Motion passed. Unanimously Meeting adjourned at 4:17 p.m.